



# REPORT

## Arena and Parks Department

**TO:** Mayor and Members of Council  
**FROM:** Courtney Clarke, Parks and Trails Manager  
**DATE:** June 13, 2022  
**REPORT:** PR-08/22 **FILE NO.**

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**SUBJECT:** Herrema Playground

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### BACKGROUND:

As part of our Playground replacement program, Herrema Park was scheduled for replacement in our 10-year Capital Investment Plan and approved during the budget process for a total cost of \$60,000.

Public engagement was completed through an open house, resident surveys, and school / classroom participation where the kids had an opportunity to tell us what they wanted in a playground.

From this community engagement the following items were collected, and vendors were challenged to be creative while included the following in the design:

- Play structures must be suitable for children 5 to 12 years of age.
- One main structure playground with free standing components in the surrounding area.
- At least 1x climbing and 1x motion feature must be included in the playground components.
- Design must include 2x adult swings side by side.
- Must include a bridge and spiral slide.
- Vibrant and bright colours.
- Some Rubber Surface Elements (C.S.A Compliant).
- 25% of the playground must be fully accessible (is it fully or universally accessible).

## **DISCUSSION:**

A Request for Proposal (RFP) was created to seek out a company to design, supply and install the Herrema Park Playground. The RFP was posted on April 21<sup>st</sup>, 2022, and closed on May 19<sup>th</sup> 2022. RFP #U22-18 Herrema Park Playground Replacement had 10 bid takers and 4 bids that were submitted for evaluation.

During the Tender process each company express concerns about the budget and the ability to deliver a rubber surface within that budget. A compromise was made through an addendum.

Where as:

1. The surface was changed to an accessible surface like an CSA compliant Engineered Wood Fiber as budget did not permit rubber surfacing.
2. The budget was changed to \$65,000 to accommodate a larger area of CSA complaint surfacing.

\*Note the extra \$5,000 is to be funded within the Parks operating budget under Herrema Park and/or playground improvements.

The project was evaluated and scored by a Project Selection Committee, which was comprised of the Manager of Parks and Parks Foreman (2), Council Member (1) the Director of Community Services (1), Community member – Lions Club (1) and an Accessibility Committee member (1).

### **RFP U22-18 scoring chart was used to evaluate the four bid submissions:**

Firm Experience: (15 points), Staff Experience: (15 points), Project Understanding: (15 points), References: (10 points), Price Breakdown (10 points), Scope of Work (10 points), Design (10 points), Value/Creativity (10 points)

### **Results:**

<b>Company Name</b>	<b>Rating (%)</b>	<b>Total Bid Price (Excluding HST)</b>
Blue Imp.	71.1 %	\$62,899.00
Henderson Recreation Equipment	66.8 %	\$64,999.00
New World Play Solutions	84.8 %	\$64,873.00
Park N Play	83.1 %	\$61,378.14

**Pictures of the proposed design:**







## **RECOMMENDATION**

THAT Report PR-08/22 from Courtney Clarke, Parks and Trails Manager be received for information;

AND THAT Council approve the awarding of the Herrema Playground to New World Play Solutions in the amount of \$64,873 plus HST, to be funded \$60,000 through the (budgeted) tax levy and the remainder to be funded through savings in the Parks Department.

Respectfully Submitted by:

Courtney Clarke, Parks and Trails Manager.