



# REPORT

## Treasury Department

**TO:** Mayor and Members of Council

**FROM:** Tobi Lee, Director of Finance/Treasurer

**DATE:** March 25, 2024

**REPORT:** TR-03/24 **FILE NO.** Council

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**SUBJECT:** Statement of Remuneration and Expenses of Council, Members of the Committee of Adjustment and Members of the Property Standards Committee for the year ended December 31, 2023

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### BACKGROUND:

As required by the Municipal Act (2001), section 284, the Township is required to publicly release:

- (1) A statement – the Treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on the remuneration and expenses paid in the previous year to,
  - a. Each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;
  - b. Each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
  - c. Each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in

respect of his or her services as a member of the body. 2001, c.25, s. 284(1).

- (2) Mandatory Item – the statement shall identify the by-law under the remuneration or expenses were authorized to be paid. 2001, c. 25, s. 284 (2).
- (3) Statement to be provided to municipality – if, in any year, any body, including a local board, pays remuneration or expenses to one of its members who was appointed by a municipality, the body shall on or before January 31 in the following year provide to the municipality an itemized statement of the remuneration and expenses paid for the year. 2001, c. 25, s. 284 (3).
- (4) Public records – despite the Municipal Freedom of Information and Protection of Privacy Act, statements provided under subsections (1) and (3) are public records. 2001, c. 25, s. 284 (4).

## **DISCUSSION:**

The attached annual Statement of Remuneration and Expenses summarizes the payments, remuneration and expenses to Members of Council, Members of the Committee of Adjustment and Members of the Property Standards Committee for the year ended December 31, 2023. This report does not include Regional payments to the Mayor and Regional Councilor, as the Region of Durham will report on this separately. As per Section 284 (2), Council remuneration was authorized by By-Law #2018-096 and the Township's Council Expense Policy was authorized by By-Law #2019-184.

## **FINANCIAL IMPLICATIONS:**

See attached annual Statement of Remuneration and Expenses summarizes the payments, remuneration and expenses to Members of Council, Members of the Committee of Adjustment and Members of the Property Standards Committee for the year ended December 31, 2023.

## **RECOMMENDATION**

THAT Report TR-03/24 of Statement of Remuneration and Expenses of Council, Members of the Committee of Adjustment and Members of the Property Standards Committee for the year ended December 31, 2023, be received for information;

Respectfully Submitted by:

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Tobi Lee, CPA, CGA, MBA  
Director of Finance/Treasurer