

**MINUTES**

**GENERAL PURPOSE & ADMINISTRATION COMMITTEE**

**Monday, November 18, 2024  
UXBRIDGE COUNCIL CHAMBERS  
51 TORONTO STREET S. UXBRIDGE, ONTARIO**

**COUNCIL PRESENT: MAYOR DAVE BARTON**

**BRUCE GARROD, REGIONAL COUNCILLOR  
PAM BEACH, COUNCILLOR  
GORDON SHREEVE, COUNCILLOR  
ZED PICKERING, COUNCILLOR  
WILLIE POPP, COUNCILLOR  
TODD SNOOKS, COUNCILLOR**

**STAFF PRESENT:**

**KRISTI HONEY, CAO  
DEBBIE LEROUX, DEPUTY CAO/DIRECTOR OF  
LEGISLATIVE SERVICES/CLERK  
TOBI LEE, DIRECTOR OF FINANCE/TREASURER  
LAURA RUPPRECHT, LEGISLATIVE COORDINATOR  
AMANDA FERRARO, DIRECTOR OF COMMUNITY  
SERVICES  
HILARY WILLIAMS, DIRECTOR OF BY-LAW AND  
ANIMAL CONTROL  
COURTNEY CLARKE, DIRECTOR, PUBLIC WORKS,  
PARKS & TRAILS  
JENNIFER BEER, PERMITS & APPROVALS ANALYST  
MIKE KLOSE, CHIEF BUILDING OFFICIAL  
SIERRA MILLER, COMMUNICATIONS OFFICER  
CARLY SOMERS, DEPUTY TREASURER  
HALEY DICKSON, PLANNING TECHNICIAN  
KYLE BRENNAN, OPERATIONS AND CAPITAL PROJECT  
MANAGER  
CODY MORRISON, CHIEF PLANNING OFFICIAL**

**1. CALL TO ORDER**

Mayor Barton called the meeting of the General Purpose and Administration Committee to order at 10:00 a.m.

**2. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

There were none.

**3. REVIEW OF ITEMS NOT LISTED ON THE AGENDA**

Debbie Leroux, Director of Legislative Services/Clerk announced that there was an Addendum consisting of one In-camera item.

**4. ANNOUNCEMENTS**

4.6 Councillor Willie Popp

Councillor Popp spoke to Remembrance Day ceremonies including the 'Uxbridge Secondary School Remembers' ceremony and thanked all those involved in making this important day so memorable.

Councillor Popp also spoke to the success of the 2024 Uxbridge Santa Claus Parade. Councillor Popp thanked Township staff and the many volunteers for their efforts in making this event such a success.

#### 4.5 Councillor Gordon Shreeve

Councillor Shreeve spoke to the success of the 'Brook Never Sleeps' event which took place in Council Chambers and outdoors on Friday, November 8, 2024. Councillor Shreeve thanked the Environment and Sustainability Committee and Township staff for their hard work in putting this educational event for children together.

Councillor Shreeve also congratulated Zephyr resident Kieva Strawbridge, Argos A-Team Captain on the recent Argos Grey Cup Championship.

#### 4.4 Councillor Pam Beach

Councillor Beach also spoke to the success of the Uxbridge Secondary's School's Remembrance Day Ceremony.

Councillor Beach announced that there will be photos with Santa and Mrs. Claus on Thursday, November 28, 2024 at the Goodwood Hall from 4:30 to 7:30 p.m.

Councillor Beach also announced that the 'Holiday Trail' will be coming to the downtown on December 6 and 7, 2024 from 5:00 to 8:00 p.m.

#### 4.3 Councillor Todd Snooks

Councillor Snooks spoke to the success of the 2024 Santa Claus Parade and thanked the BIA for making the Santa Hut available.

Councillor Snooks congratulated local resident Kendal Lehari and her horse Audacious who won the Mad Barn indoor eventing challenge at the Royal Winter Fair.

#### 4.2 Councillor Zed Pickering

Councillor Pickering spoke to the ongoing celebrations for Lucy Maud Montgomery's 150th anniversary including a skate at the Uxbridge Arena on November 30, 2024 from 5:30 to 7:00 p.m.

#### 4.1 Regional Councillor Bruce Garrod

Regional Councillor Garrod thanked staff for replacing the 'Welcome' sign coming into Uxbridge from Highway 47.

#### 4.7 Mayor Dave Barton

Mayor Barton also spoke to the success of the Santa Claus Parade and recognized those who volunteered.

## 5. PRESENTATIONS

There were none.

## 6. DELEGATIONS

6.1 10:05 A.M.

**PATRICIA CONLIN**, re steps to building a healthier community in Uxbridge.

Patricia Conlin introduced herself and explained that she present to speak to significant shifts in public health awareness. Ms. Conlin advised that Council has a responsibility to support a healthy community and provided Council with an overview of ways Uxbridge can be a healthier and happier community.

**Moved by:** Councillor Pickering

THAT the General Purpose and Administration Committee waive the Rules of Procedure by extending the delegation of Patricia Conlin by two minutes.

**Carried**

6.2 10:20 A.M.

**DAVID WARD**, re Township participation in the Partners for Climate Change

David Ward introduced himself and explained that he was present to review the Township's involvement with Partners for Climate Protection (PCP). Mr. Ward outlined ways in which he feels this program fails residents and urged Council to withdraw their participation from the Federation of Canadian Municipalities (FCM) ICLEII Partners for Climate Protection Program.

## 7. FINANCE AND EMERGENCY SERVICES COMMITTEE

The Finance and Emergency Services Committee convened at 10:30 a.m.

Mayor Barton assumed the Chair for this portion of the meeting.

7.1 CORRESPONDENCE

There was none.

7.2 REPORTS TO COMMITTEE

7.2.1 Report TR - 23/24 of Tobi Lee, Director of Finance/Treasurer re Operating Results – Actual to Budget – September 2024

**Moved by:** Councillor Snooks

THAT Report TR-23/24 of Tobi Lee, Director of Finance/Treasurer re Operating Results – Actual to Budget – September 2024 be received for information.

**Carried**

7.3 UNFINISHED BUSINESS

There was none.

7.4 OTHER BUSINESS

There was none.

The Finance and Emergency Services Committee adjourned at 10:34 a.m.

**8. HERITAGE, ARTS AND COMMUNITY PROGRAMS COMMITTEE**

The Heritage, Arts and Community Programs Committee convened at 10:34 a.m.

Councillor Beach assumed the Chair for this portion of the meeting.

8.1 CORRESPONDENCE

There was none.

8.2 REPORTS TO COMMITTEE

There were none.

8.3 UNFINISHED BUSINESS

There was none.

8.4 OTHER BUSINESS

There was none.

The Heritage, Arts and Community Programs Committee adjourned at 10:34 a.m.

**9. PARKS, FACILITIES AND TOURISM COMMITTEE**

The Parks, Facilities and Tourism Committee convened at 10:35 a.m.

Councillor Pickering assumed the Chair for this portion of the meeting.

9.1 CORRESPONDENCE

9.1.1 Michelle Baker, Run for the Diamond Coordinator, Run for the Diamond Uxbridge

re Approval from the Township to Host the "Run for the Diamond" Sunday June 22nd, 2025

**Moved by:** Councillor Popp

THAT the Finance and Emergency Services Committee support in principle the request from Michelle Baker, Run for the Diamond Uxbridge to host the "Run for the Diamond" on Sunday June 22, 2025 at Elgin Park, Uxbridge.

**Carried**

9.1.2 Michelle Baker, Run for the Diamond Coordinator, Run For the Diamond Uxbridge

re Approval to have "Exclusive Use" of Elgin Park Sunday June 22, 2025

**Moved by:** Mayor Barton

THAT the Parks, Facilities and Tourism Committee support the request from Michelle Baker, Run for the Diamond Uxbridge to have exclusive use of Elgin Park for "Run for the Diamond" on

Sunday June 22, 2025 provided the park remain open to patrons for day use.

**Carried**

9.1.3 Tamara Jewett

re Uxpool refurbishment

**Moved by:** Councillor Popp

THAT correspondence from Tamara Jewett, regarding Uxpool refurbishment be received for information;

AND THAT a copy be referred to staff for consideration.

**Carried**

9.2 REPORTS TO COMMITTEE

There were none.

9.3 UNFINISHED BUSINESS

There was none.

9.4 OTHER BUSINESS

There was none.

The Parks, Facilities and Tourism Committee adjourned at 10:38 a.m.

**10. ENVIRONMENT AND SUSTAINABILITY COMMITTEE**

The Environment and Sustainability Committee convened at 10:39 a.m.

Councillor Shreeve assumed the Chair for this portion of the meeting.

10.1 CORRESPONDENCE

There was none.

10.2 REPORTS TO COMMITTEE

There were none.

10.3 UNFINISHED BUSINESS

There was none.

10.4 OTHER BUSINESS

There was none.

The Environment and Sustainability Committee adjourned at 10:39 a.m.

**11. PUBLIC WORKS AND ACTIVE TRANSPORTATION COMMITTEE**

The Public Works and Active Transportation Committee convened at 10:39 a.m.

Councillor Popp assumed the Chair for this portion of the meeting.

11.1 CORRESPONDENCE

There was none.

## 11.2 REPORTS TO COMMITTEE

### 11.2.1 Report PWO - 26/19 of Ben Kester, Director of Public Works & Operations

re Goodwood Shed (Tabled at the General Purpose and Administration Committee meeting of April 15, 2019)

**Moved by:** Councillor Beach

THAT the Public Works and Active Transportation Committee lift Report PWO-26/19 of Ben Kester, Director of Public Works and Operations regarding Goodwood Shed from the table.

**Carried**

**Moved by:** Mayor Barton

THAT Report PWO-26/19 of Ben Kester, Director of Public Works & Operations regarding Goodwood Shed be received for information.

**Carried**

## 11.3 UNFINISHED BUSINESS

There were none.

## 11.4 OTHER BUSINESS

There was none.

The Public Works and Active Transportation Committee adjourned at 10:40 a.m.

## 12. PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE

The Planning Committee convened at 10:40 a.m.

Councillor Snooks assumed the Chair for this portion of the meeting.

### 12.1 CORRESPONDENCE

#### 12.1.1 Ministry of Municipal Affairs and Housing

re Proposed Amendments to Ontario Regulation 525/97 to Exempt Certain Official Plan Matters from Approval under the Planning Act

**Moved by:** Mayor Barton

THAT correspondence from Ministry of Municipal Affairs and Housing, regarding amendments to Ontario Regulation 525/97 to exempt certain official plan matters from approval under the planning act be received for information.

**Carried**

#### 12.1.2 The Regional Municipality of Durham

re Bill 23 Proclamation Update: Upper-Tier Planning Responsibilities

**Moved by:** Regional Councillor Garrod

THAT correspondence from The Regional Municipality of Durham regarding Bill 23 Proclamation Update: Upper-Tier Planning Responsibilities be received for information;

AND THAT a copy be referred to Kristi Honey, CAO for consideration.

**Carried**

#### 12.2 REPORTS TO COMMITTEE

There were none.

#### 12.3 UNFINISHED BUSINESS

There was none.

#### 12.4 OTHER BUSINESS

There was none.

The Planning and Economic Development Committee adjourned at 10:46 a.m.

### 13. ADMINISTRATION AND SPECIAL PROJECTS COMMITTEE

The Administration and Emergency Services Committee convened at 10:47 a.m.

Regional Councillor Garrod assumed the Chair for this portion of the meeting.

#### 13.1 CORRESPONDENCE

##### 13.1.1 City of Pickering

re Anti-Littering Slogan Campaign

**Moved by:** Councillor Pickering

THAT correspondence from City of Pickering regarding Anti-littering Slogan campaign be received for information.

**Carried**

##### 13.1.2 City of Pickering

re Additional Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement

**Moved by:** Mayor Barton

THAT correspondence from City of Pickering regarding additional legislative amendments to improve municipal codes of conduct and enforcement be received for information;

AND THAT a copy of same be referred to Kristi Honey, CAO for consideration.

**Carried**

### 13.1.3 Township of Puslinch

re Motion for the Protection of Agricultural Lands and Sustainable Development in Relation to Provincial Projects and Excess Soil Management Practices

**Moved by:** Mayor Barton

THAT correspondence from Township of Puslinch regarding motion for the protection of agricultural lands and sustainable development in relation to provincial projects and excess soil management practices be received for information;

AND THAT a copy be referred to the Fill Committee for consideration.

**Carried**

### 13.1.4 Michael Peters, President/Creative Director of Bravic Media Inc.

re November 30, 2024, Live show at Uxbridge Music Hall called Throwback Country Live requesting to be a Municipally Significant event

**Moved by:** Mayor Barton

THAT the Administration and Special Projects Committee declares Throwback Country Live presented at the Uxbridge Music Hall on November 30, 2024 a Municipally Significant Event.

**Carried**

## 13.2 REPORTS TO COMMITTEE

There were none.

## 13.3 UNFINISHED BUSINESS

There was none.

## 13.4 OTHER BUSINESS

### 13.4.1 Municipally Significant Events

Mayor Barton spoke to the importance of not holding up events by approving events to be declared municipally significant during Council/Committee meetings and suggested that authority to declare events in Township facilities municipally significant be delegated to the Director of Legislative Services/Clerk.

**Moved by:** Mayor Barton

THAT the Administration and Special Projects Committee direct that the authority to declare events in Township facilities municipally significant be delegated to the Director of Legislative Services/Clerk;

AND THAT any events not supported be referred to Council for further consideration.

**Carried**

The Administration and Special Projects Committee adjourned at 11:30 a.m.

**14. IN CAMERA**

14.1 Personal matters, about an identifiable individual, including Municipal and Local Board employees

14.2 Personal matters about an identifiable individual, including Municipal and Local Board employees

**Moved by:** Mayor Barton

THAT the General Purpose and Administration Committee go into 'In Camera' 11:30 a.m. as the matters to be discussed concern items regarding personal matters, about an identifiable individual, including Municipal and Local Board employees.

**Carried**

**Moved by:** Councillor Pickering

THAT the General Purpose and Administration Committee rise from In-camera at 12:22 p.m. with business to report.

**Carried**

**Moved by:** Councillor Snooks

THAT Confidential Report RC-13/24 of Amanda Ferraro, Director of Community Services, be received for information;

AND THAT the Music Hall Front of House Volunteer Coordinator be an added member to the Music Hall Board as a non-voting member;

AND THAT Raymond Walker be appointed to the Music Hall Board as the new Music Hall Front of House Volunteer Coordinator.

**Carried**

**Moved by:** Councillor Snooks

THAT Confidential Report CL-30/24, as amended, of Laura Rupprecht, Legislative Coordinator be received for information;

AND THAT a 'letter of thanks' be sent to Valerie Little and Yiyuan Wang the Uxbridge BIA and Michelle McCarthy, Committee of Adjustment for participation on their respective Committees.

**Carried**

**Moved by:** Councillor Snooks

THAT the General Purpose and Administration Committee approve and support the recommendation in Confidential Report CAO-13/24 of Kristi Honey, CAO as amended.

**Carried**

**15. ADJOURNMENT**

The General Purpose and Administration Committee adjourned at 12:23 p.m.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK