

**MINUTES**

**THE COUNCIL OF THE TOWNSHIP OF UXBRIDGE**

**Monday, December 15, 2025  
UXBRIDGE COUNCIL CHAMBERS  
51 TORONTO STREET S. UXBRIDGE, ONTARIO**

**COUNCIL PRESENT: MAYOR DAVE BARTON**

**BRUCE GARROD, REGIONAL COUNCILLOR  
PAM BEACH, COUNCILLOR  
GORDON SHREEVE, COUNCILLOR  
ZED PICKERING, COUNCILLOR  
WILLIE POPP, COUNCILLOR  
TODD SNOOKS, COUNCILLOR**

**STAFF PRESENT:**

**KRISTI HONEY, CAO  
DEBBIE LEROUX, DEPUTY CAO/DIRECTOR OF  
LEGISLATIVE SERVICES/CLERK  
TOBI LEE, DIRECTOR OF FINANCE/TREASURER  
LAURA RUPPRECHT, LEGISLATIVE COORDINATOR  
AMANDA FERRARO, DIRECTOR OF COMMUNITY  
SERVICES  
BEN KESTER, DIRECTOR, SPECIAL PROJECTS  
MIKE MACDONALD, FIRE CHIEF  
COLLEEN BASKIN, UXBRIDGE URBAN PROVINCIAL  
PARK PROJECT MANAGER  
HUNTER GARDNER, ARENA AND RECREATION  
MANAGER  
JENNIFER BEER, SENIOR PERMITS & APPROVALS  
ANALYST  
JO-ANNE HALEY, FACILITY BOOKING CLERK  
MIKE KLOSE, CHIEF BUILDING OFFICIAL  
NADINE MESSINA, CONTRACT & PROJECT  
ADMINISTRATOR  
SUE STRAUGHAN, TAX COLLECTOR  
SIERRA MILLER, COMMUNICATIONS OFFICER  
MARC ANTHONY MILLER, PLANNING TECHNICIAN  
JAKE LOCKE  
HALEY DICKSON, PLANNING TECHNICIAN  
CHRIS GILMOUR, RECREATION SUPERVISOR  
ROCHELLE SILVA, LEGISLATIVE ASSISTANT, CLERK'S  
DEPARTMENT  
CODY MORRISON, CHIEF PLANNING OFFICIAL  
JENNIFER GOWLAND, COMMUNICATIONS  
COORDINATOR**

**1. CALL TO ORDER**

Mayor Barton called the meeting to order at 10:00 a.m.

First Nations Land Acknowledgement

**2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

None disclosed.

**3. REVIEW OF ITEMS NOT LISTED ON AGENDA**

There were none.

**5. PRESENTATIONS**

**5.1 10:00 A.M.**

Retirement of Millie Barrett, Administrative Coordinator/ Assistant Development Services and Fire Department after 38 years of dedicated service to the Township of Uxbridge

Kristi Honey, CAO and Mayor Dave Barton presented Millie Barrett, Administrative Coordinator/ Assistant Development Services and Fire Department with a certificate of recognition for her 38 years of dedicated service to the Township of Uxbridge.

**4. ANNOUNCEMENTS**

**4.1 Regional Councillor Bruce Garrod**

Regional Councillor Garrod spoke to recent Region of Durham meetings surrounding the 2026/2027 Regional Budget. Further details to follow.

Regional Councillor Garrod advised that Enbridge has donated 222 carbon monoxide detectors to the Uxbridge Fire Department to be distributed to residents as needed.

**4.2 Councillor Zed Pickering**

Councillor Pickering recognized all the good things being done by residents and business during this special time of year and encouraged everyone to continue this good will into 2026.

**4.3 Councillor Todd Snooks**

Councillor Snooks thanked Uxbridge residents for their ongoing support, input and inquiries during 2025.

Councillor Snooks also expressed his gratitude to Township Boards and Committees and volunteers who contribute their time, enthusiasm, expertise and talents for the betterment of the community.

Councillor Snooks thanked Township staff and Council for another impressive year with so many substantial projects completed with many more still in the works for 2026.

**4.4 Councillor Pam Beach**

Councillor Beach encouraged everyone to drive safely and enjoy the holidays with friends and family.

**4.5 Councillor Gordon Shreeve**

Councillor Shreeve thanked the local churches for hosting Christmas Eve services and wished Township Council and staff a merry Christmas.

#### 4.6 Councillor Willie Popp

Councillor Popp encouraged everyone to think of those less fortunate this season.

Councillor Popp also reminded everyone to keep their vehicles clear of snow and ice.

Councillor Popp congratulated the Second Wedge Brewery on their 10th Anniversary and 9 by Tin on its 1st Anniversary as successful businesses in the Township of Uxbridge.

#### 4.7 Mayor Dave Barton

Mayor Barton spoke to the success of the Holiday Trail in the downtown on December 5 and 6, 2025.

Mayor Barton also remarked on the success of the Optimists' Fantasy of Lights at Elgin Park which runs until January 3, 2026.

Mayor Barton reminded Council that the 'Living Nativity' takes place in Centennial Park on December 19, 20 and 21, 2025.

Mayor Barton spoke to work being done to continue expanding trails in Uxbridge.

Mayor Barton thanked residents, Township staff and Council for making Uxbridge such a special place to live, work, shop and dine.

### 6. DELEGATIONS

There were none.

### 7. APPROVAL OF MINUTES

#### 7.1 Minutes of the regular meeting of Council of November 24, 2025

**Moved by** Councillor Pickering

**Seconded by** Councillor Beach

THAT the minutes of the regular meeting of Council of November 24, 2025 be approved.

**Carried**

### 8. CORRESPONDENCE

#### 8.1 Ministry of the Environment, Conservation and Parks

re Update on the proposed environmental assessment regulation for municipal infrastructure

**Moved by** Councillor Snooks

**Seconded by** Councillor Shreeve

THAT correspondence from the Region of Durham regarding an update on the proposed environmental assessment regulation for municipal infrastructure be received for information;

AND THAT a copy be referred to the Public Works Department for consideration and comment through the ERO on behalf of the Township of Uxbridge;

AND THAT a copy said comments be provided to the Environment and Sustainability Advisory Committee for information.

**Carried**

**8.2 Region of Durham**

re 2026 Interim Regional Property Tax Levy (2025-F-19)

**Moved by** Regional Councillor Garrod

**Seconded by** Councillor Pickering

THAT correspondence from the Region of Durham regarding 2026 Interim Regional Property Tax Levy (2025-F-19) be received for information.

**Carried**

**8.3 Region of Durham**

re Monitoring Growth Trends - Report #2025-INFO-93

**Moved by** Regional Councillor Garrod

**Seconded by** Councillor Pickering

THAT correspondence from the Region of Durham regarding Monitoring Growth Trends - Report #2025-INFO-93 be received for information.

**Carried**

**8.4 Region of Durham**

re Regional Comments on the Proposed Changes to Ontario Building Code and Proposed Changes to Bill 60, Fighting Delays, Building Faster Act, 2025 (2025-COW-37)

**Moved by** Councillor Popp

**Seconded by** Councillor Shreeve

THAT correspondence from the Region of Durham regarding Regional Comments on the Proposed Changes to Ontario Building Code and Proposed Changes to Bill 60, Fighting Delays, Building Faster Act, 2025 (2025-COW-37) be received for information;

AND THAT a copy be referred to Development Services staff for consideration.

**Carried**

**8.5 Region of Durham**

re Authorization to Undertake a Comprehensive Review of the Options for Including the Northeast Pickering Lands in the Region's Development Charge By-laws (2025-COW-36)

**Moved by** Councillor Pickering

**Seconded by** Regional Councillor Garrod

THAT correspondence from the Region of Durham regarding authorization to Undertake a Comprehensive Review of the Options for Including the Northeast Pickering Lands in the Region's

Development Charge By-laws (2025-COW-36) be received for information.

**Carried**

### **8.6 Region of Durham**

re Comments on ERO Posting #025-1077, a proposed regulatory framework under the Special Economic Zones Act, 2025 that sets out draft criteria for the designation of projects, proponents and zones and #025-1001, new requirements for data centres seeking to connect to the electricity grid in Ontario (2025-CG-13)

**Moved by** Regional Councillor Garrod

**Seconded by** Councillor Pickering

THAT correspondence from the Region of Durham regarding comments on ERO Posting #025-1077, a proposed regulatory framework under the Special Economic Zones Act, 2025 that sets out draft criteria for the designation of projects, proponents and zones and #025-1001, new requirements for data centres seeking to connect to the electricity grid in Ontario (2025-CG-13) be received for information;

AND THAT a copy be referred to Development Services staff for consideration.

**Carried**

### **8.7 Region of Durham**

re Planning Fees and Charges Review (2025-CG-12)

**Moved by** Regional Councillor Garrod

**Seconded by** Councillor Pickering

THAT correspondence from the Region of Durham regarding Planning Fees and Charges Review (2025-CG-12) be received for information;

AND THAT a copy be referred to Development Services staff for consideration.

**Carried**

### **8.8 Town of Whitby**

re Pre-review of Ontario Housing Design Catalogue Housing Options

**Moved by** Councillor Pickering

**Seconded by** Councillor Beach

THAT correspondence from the Town of Whitby regarding pre-review of Ontario Housing Design Catalogue Housing Options be received for information;

AND THAT a copy be referred to Development Services staff for consideration.

**Carried**

**8.9 City of Windsor**

re Request that the Provincial Government withdraw all sections of Bill 68 related to amendments to the Conservation Authorities Act

**Moved by** Regional Councillor Garrod

**Seconded by** Councillor Beach

THAT correspondence from the City of Windsor regarding a request that the Provincial Government withdraw all sections of Bill 68 related to amendments to the Conservation Authorities Act be received for information.

**Carried**

**8.10 Municipality of Calvin**

re Strengthening Self-Defence Protections and Addressing Rising Home Invasions in Ontario

**Moved by** Councillor Popp

**Seconded by** Councillor Snooks

THAT correspondence from the Municipality of Calvin regarding strengthening Self-Defence Protections and Addressing Rising Home Invasions in Ontario be received for information;

AND THAT a copy be referred to staff for consideration;

AND THAT a copy be referred to Durham Region Police Services for consideration.

**Carried**

**8.11 Township of Larder Lake**

re Requesting a Moratorium on Aerial Spraying of Glyphosate in the Timiskaming Forest

**Moved by** Councillor Pickering

**Seconded by** Councillor Popp

THAT correspondence from the Township of Larder Lake regarding a Moratorium on Aerial Spraying of Glyphosate in the Timiskaming Forest be received for information.

**Carried**

**9. COMMITTEE MINUTES****9.1 Minutes of the Finance Committee Budget meeting of November 18, 2025**

**Moved by** Councillor Snooks

**Seconded by** Councillor Beach

THAT the minutes of the Finance Committee Budget meeting of November 18, 2025 be endorsed.

**Carried**

**9.2 Minutes of the regular meeting of the General Purpose and Administration Committee of December 1, 2025**

**Moved by** Councillor Snooks  
**Seconded by** Councillor Beach

THAT the minutes of the regular meeting of the General Purpose and Administration Committee meeting of December 1, 2025 be endorsed.

**Carried**

**9.3 Minutes of the Public Planning Committee meeting of December 8, 2025**

**Moved by** Councillor Snooks  
**Seconded by** Councillor Beach

THAT the minutes of the Public Planning Committee meeting of December 8, 2025 be endorsed.

**Carried**

**10. RESOLUTIONS**

There were none.

**11. REPORTS TO COUNCIL**

**11.1 Report BG - 06/25 of Regional Councillor Bruce Garrod**

re Food Insecurity in the Township of Uxbridge

**Moved by** Councillor Popp  
**Seconded by** Councillor Pickering

THAT Report BG-06/25, as amended, of Regional Councillor Bruce Garrod regarding Food Insecurity be received for information;

AND THAT a copy be referred to the Communications Department for consideration.

**Carried**

**11.2 Report CL - 45/25 of Emily Elliott, Deputy Clerk**

re 2025 Accessibility Progress Report & Accessibility Compliance Report

**Moved by** Councillor Popp  
**Seconded by** Councillor Beach

THAT Report CL-45/25 of Emily Elliott, Deputy Clerk be received for information;

AND THAT Council approve the 2025 Accessibility Progress Report and direct that it be published to the Township website;

AND THAT Council receive the 2025 Accessibility Compliance Report for information and direct that it be published to the Township website.

**Carried**

**11.3 Report CL - 48/25 of Emily Elliott, Deputy Clerk**

re 2026-2031 Multi-Year Accessibility Plan (MYAP)

**Moved by** Councillor Popp

**Seconded by** Councillor Beach

THAT Report CL-48/25 of Emily Elliott, Deputy Clerk re 2026-2031 Multi-Year Accessibility Plan be received for information;

AND THAT Council approve the 2026-2031 Multi-Year Accessibility Plan.

**Carried**

**11.4 Report CL - 49/25 of Rochelle Silva, Legislative Assistant**

re 2026 Council and Committee Schedule for January and February 2026

**Moved by** Councillor Pickering

**Seconded by** Regional Councillor Garrod

THAT Report CL-49/25, as amended, of Rochelle Silva, Legislative Assistant, be received for information;

AND THAT the Council and Committee meeting dates for January and February 2026 be approved with the removal of the January 19, 2026 General Purpose and Administration Committee meeting.

**Carried**

**11.5 Report PWO - 10/25 of Jamie Miller, Parks and Trails Manager**

re End of Year Report – Trails Committee

**Moved by** Councillor Pickering

**Seconded by** Councillor Beach

THAT Report PWO-10/25, as amended, of Jaime Miller, Parks and Trails Manager be received for information;

AND THAT a copy be referred to the Communications Department for promotion.

**Carried**

Council recessed at 10:47 a.m. and reconvened 10:57 a.m.

**11.6 Report RC-29/25 of Hunter Gardner, Manager of Arena and Recreation, and Jo-Anne Haley, Coordinator of Facility Operations and Seniors Services,**

re Seniors Community Grant Program Application 2026-2027

**Moved by** Councillor Beach  
**Seconded by** Regional Councillor Garrod

THAT Report RC-29/25 of Hunter Gardner, Manager of Arena and Recreation and Jo-Anne Haley, Coordinator of Facility Operations and Seniors Services, be received for information;

AND THAT Council approves the application for the Seniors Community Grant Program 2026-2027 for funding up to \$25,000;

AND THAT Mayor Barton be delegated authority to write a letter of support to the Ministry for Seniors and Accessibility Seniors Community Grant Program.

**Carried**

**11.7 Report CL - 51/25 of Debbie Leroux, Director of Legislative Services/Clerk/Deputy CAO**

re Request for Delegation of Authority to the New Animal Shelter Committee for Approval of Procurement for the New Animal Shelter

**Moved by** Regional Councillor Garrod  
**Seconded by** Councillor Pickering

THAT Report CL-51/25, as amended, of Debbie Leroux, Director of Legislative Services/Clerk/Deputy CAO be received for information;

AND THAT authority for procurement for the New Animal Shelter in excess of \$100,000 be delegated to the New Animal Shelter Steering Committee for the duration of the project;

AND THAT a copy be referred to the Communications Department for consideration.

**Carried**

Deputy Mayor Pickering assumed the Chair at 11:20 a.m.

Mayor Barton resumed the Chair at 11:25 a.m.

**12. BY-LAWS**

**12.6 2025-119**

Being a by-law to authorize entering into a Lease Agreement with the Friends of the Foster Memorial Committee with respect to the Thomas Foster Memorial, Township of Uxbridge, Region of Durham

**Moved by** Councillor Pickering  
**Seconded by** Councillor Beach

THAT By-law 2025-119 be referred back to staff for a report after reviewing financials of the Friends of the Foster Memorial Committee.

**Carried**

**Moved by** Councillor Pickering

**Seconded by** Councillor Beach

THAT leave be granted to introduce By-law Nos. 2025-115 to 2025-118 and the same be read a first and second time.

**Carried**

**12.2 2025-115**

Being a by-law to appoint Township Officials and Various Members to Boards and Committees for the 2022-2026 Term of Council

**12.3 2025-116**

Being a by-law to amend By-law 2025-051, being a by-law to establish and require the payment of fees for information, services, activities and use of Township property

**12.4 2025-117**

Being by-law to authorize entering into a Planning Fees Agreement with Jeff and Susan Brooks with respect to lands legally described as Lot 607, Block 51, PL 30; Part Lot 608, Block 51, PL 30, as in D75959; Part Seventh Street, PL 30; Part 1 and 2, 40R6104, (closed by D127832); S/T right as in D291878, Uxbridge, municipally known as 4 Jonathan Street

**12.5 2025-118**

Being a by-law to adopt the Township of Uxbridge 2026 Capital and Operating Budgets

**Moved by** Councillor Pickering

**Seconded by** Councillor Beach

THAT By-law Nos. 2025-115 to 2025-119 be now read a third time, finally passed and the Mayor and Clerk duly sign and seal same.

**Carried**

**Moved by** Councillor Pickering

**Seconded by** Councillor Beach

THAT leave be granted to introduce By-law 2025-114 and the same be read a first and second time.

**Carried**

**12.1 2025-114**

Being a by-law to enter into a Planning Fees Agreement with Sunup Realty (Guild Electric) with respect to lands legally described as Lot 18, Plan 40M-2336, Township of Uxbridge, Regional Municipality of Durham, municipally known as 57 Anderson Boulevard, Uxbridge

**Moved by** Councillor Pickering  
**Seconded by** Councillor Beach

THAT By-law No. 2025-114 be now read a third time, finally passed and the Mayor and Clerk duly sign and seal same.

**Carried**

**13. UNFINISHED BUSINESS**

There was none.

**14. OTHER BUSINESS**

**14.1 Installation of Four-way Stop Controls at the Intersections on Sixth Concession Road**

Mayor Barton spoke to his Report DB-03/25 regarding the installation of four-way stops at the Sixth Concession Road and Davis Drive and Sixth Concession Road and Old Stouffville Road.

**Moved by** Councillor Snooks  
**Seconded by** Councillor Pickering

THAT Council direct that discussion regarding the intersection of Old Stouffville Road and Concession Road 6 be removed from Report DB-03/25.

**Defeated**

**Moved by** Regional Councillor Garrod  
**Seconded by** Councillor Pickering

THAT Report DB-03/25 of Mayor Dave Barton be received for information;

AND THAT staff be directed to install four-way stop controls at the following intersections:

- Sixth Concession Road & Davis Drive; and
- Sixth Concession Road & Old Stouffville Road;

AND THAT all required regulatory signage, pavement markings, and advance warning signage be installed in accordance with applicable standards;

AND THAT staff monitor both intersections following installation and report back to Council should further safety measures be required.

**Carried**

**16. IN CAMERA**

**16.1 A proposed or pending acquisition or disposition of land by the Municipality - Item 1**

**16.3 A proposed or pending acquisition or disposition of land by the Municipality - Item 3**

- 16.4** Litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality - Item 1
- 16.5** Litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality - Item 2
- 16.6** Litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality - Item 3
- 16.7** Litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality - Item 4

**Moved by** Regional Councillor Garrod

**Seconded by** Councillor Snooks

THAT, in accordance with Section 239 (2) of the Municipal Act, the Council of the Township of Uxbridge resolve into an 'In Camera' session at 12:00 p.m. to discuss the following matters:

- A proposed or pending acquisition or disposition of land by the Municipality
- Litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality

**Carried**

**Moved by** Councillor Beach

**Seconded by** Councillor Popp

THAT Council rise from In-camera at 2:17 p.m. with business to report.

**Carried**

**Moved by** Councillor Popp

**Seconded by** Councillor Beach

THAT Council support the recommendations in Confidential Reports PWO-08/25 and PWO-10/25, as amended, and Report CL-47/25.

**Carried**

**14. OTHER BUSINESS, cont'd.**

**14.2 Recycling Services - Businesses in the BIA, Churches and Not for Profits**

Regional Councillor Garrod spoke to concerns regarding the elimination of recycling services for business in the BIA, churches and not for profits as recycling responsibilities shift from the Region of Durham to Circular Materials. Councillor Garrod explained that Circular Materials is not interested in offering recycling services for business in the BIA, churches and not for profits.

Regional Councillor suggested that those businesses or organizations affected reach out to Peter Bethlenfalvy, MPP with their concerns.

**17. CONFIRMING BY-LAW**

**Moved by** Councillor Pickering

**Seconded by** Councillor Beach

THAT leave be granted to introduce By-law No. 2025-120, being a by-law to confirm the proceedings of this regular meeting of Council of December 15, 2025 and the same be read a first and second time.

**Carried**

**17.1 2025-120**

Being a by-law to confirm the proceedings of Council at its Regular Meeting held on December 15, 2025

**Moved by** Councillor Pickering

**Seconded by** Councillor Beach

THAT By-law No. 2025-120 be now read a third time, finally passed and the Mayor and Clerk duly sign and seal same.

**Carried**

**18. ADJOURNMENT**

The Mayor adjourned the meeting at 2:32 p.m.