



Debbie Leroux
Town Clerk
Township of Uxbridge
51 Toronto Street South
P.O. Box 190, Uxbridge
ON L9P 1T1

Date: December 2, 2019

**Subject: Duffin Creek Water Pollution Control Plant (WPCP) Upgrades and Phosphorus Reduction Action Plan Implementation
Invitation for Membership on Duffin Creek WPCP Advisory Committee**

Dear Ms.Leroux,

We are writing to invite you or a representative from your organization to participate on the Duffin Creek Water Pollution Control Plant Advisory Committee. The objective of the Advisory Committee is to conduct consultation on the implementation of the Phosphorous Reduction Action Plan Study (PRAP).

The Advisory Committee is intended to be comprised of representatives from agencies, municipalities, and a local interest group. We ask that one representative from your organization become a member of the Advisory Committee.

It is intended that the Advisory Committee will meet approximately two to four times a year for the term of the project and three years following operation of the PRAP. Members of the Advisory Committee will be expected to participate in all meetings and represent their respective organizations.

The first Advisory Committee meeting will be scheduled in January or early February of 2020. A formal agenda will be issued prior to the meeting. Further, the mandate of the Advisory Committee will be documented in a Terms of Reference, of which a draft will be circulated prior to the first meeting for discussion. Meetings will be held at the Region of Durham's Headquarters in the Town of Whitby.

Your acceptance of this invitation would be appreciated. Please respond by January 5th by email or letter. Should you or your organization decide not to participate, we would appreciate written confirmation of this decision.

If you have any questions or require any additional information, please do not hesitate to contact the undersigned. The Regional Municipality of Durham and The Regional Municipality of York have engaged Jacobs, a consulting firm, to assist with this project, so you may also direct inquiries to Ansel Bather, Senior Project Manager, Jacobs at 416-499-0090 Ext. 73413 or Ansel.Bather@jacobs.com. We look forward to your participation in this Advisory Committee.

Sincerely,

The Regional Municipality of Durham

A handwritten signature in blue ink, appearing to read "John Presta".

John Presta, P. Eng.
Director, Environmental Services
905-668-7711, Ext. 3547
John.Presta@durham.ca

The Regional Municipality of York

A handwritten signature in blue ink, appearing to read "Mike Rabeau".

Mike Rabeau
Director, Capital Planning and Delivery
1-877-464-9675, Ext. 75157
Mike.Rabeau@york.ca

Debbie Leroux

Date: December 2, 2019

Page 2 of 2

Encl: Minister of the Environment, Conservation and Parks decision letter (received November 7, 2019)
List of Advisory Committee invitees

cc: Ms. Erin Mahoney, Commissioner, Environmental Services, The Regional Municipality of York
Ms. Susan Siopis, Commissioner of Works, The Regional Municipality of Durham
Mr. Ansel Bather, Senior Project Manager, Jacobs