

MINUTES

GENERAL PURPOSE & ADMINISTRATION COMMITTEE

Monday, December 2, 2019
 UXBRIDGE COUNCIL CHAMBERS
 51 TORONTO STREET S. UXBRIDGE, ONTARIO

COUNCIL PRESENT: MAYOR DAVE BARTON
 GORD HIGHET, REGIONAL COUNCILLOR,
 PAM BEACH, COUNCILLOR
 GARY RUONA, COUNCILLOR
 BRUCE GARROD, COUNCILLOR
 WILLIE POPP, COUNCILLOR
 TODD SNOOKS, COUNCILLOR

STAFF PRESENT: INGRID SVELNIS, CAO
 DEBBIE LEROUX, DEPUTY CAO/DIRECTOR OF
 LEGISLATIVE SERVICES/CLERK
 DONNA CONDON, TREASURER
 LAURA RUPPRECHT, CLERK'S ASSISTANT
 AMANDA FERRARO, DIRECTOR OF COMMUNITY
 SERVICES
 BEN KESTER, DIRECTOR OF PUBLIC WORKS AND
 OPERATIONS
 KRISTINA BERGERON, MANAGER OF BY-LAW
 SERVICES
 SUE STRAUGHAN, TAX COLLECTOR
 BOB FERGUSON, ARENA & PARKS MANAGER
 KAREN RYL, FACILITY BOOKING CLERK
 PAT NEAL, MUSEUM CURATOR
 PHIL ALEXANDER, FIRE CHIEF
 COLLEEN BASKIN, COMMUNICATIONS OFFICER
 EMILY GERBER, ANIMAL CONTROL OFFICER
 KERRI DENT, LIBRARY ASSISTANT

1. CALL TO ORDER

Mayor Barton called the meeting of the General Purpose and Administration Committee to order at 10:00 a.m.

2. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

There were none.

3. REVIEW OF ITEMS NOT LISTED ON THE AGENDA

Debbie Leroux, Director of Legislative Services/Clerk announced that there was an Addendum consisting of one delegation and one item of correspondence.

4. ANNOUNCEMENTS

4.2 Councillor Gordon Highet

Councillor Highet had no announcements.

4.3 Councillor Willie Popp

Councillor Popp announced the BIA's "BIA Bucks - Up to Snow Good" promotion starting December 2019. Councillor Popp advised that a ballot will be given with every \$25.00 purchase at a local business. A winner of \$2,000 BIA Bucks will be announced on December 24, 2019 and a winner of \$1,000 BIA Bucks will be announced on December 31, 2019.

4.5 Councillor Todd Snooks

Councillor Snooks spoke to the expansion of the Uxbridge Manor and Spa in Zephyr.

Councillor Snooks also reminded Committee that the Durham Region Police Service have an Officer at Coffee Time on Brock Street from 10:00 a.m. to 12:00 p.m. the first Tuesday of every month to speak to complaints and concerns of local residents. Councillor Snooks also advised that complaints and/or concerns can also be made on-line to DRPS directly.

4.6 Councillor Bruce Garrod

Councillor Garrod spoke to his participation in 'Movember' and thanked all who sponsored him in supporting a great cause.

Councillor Garrod spoke to his experience at Regional Council on Wednesday, November 27, 2019 on behalf of Mayor Barton who was on vacation. Councillor Garrod advised that he heard an interesting delegation regarding 'Civility and Respect in the Workplace' and has arranged for the same presentation to be made at Council on December 9, 2019.

Councillor Garrod announced that DRPS is proposing to hire 20 new officers which could have a big impact on the Budget and Regional tax base.

4.4 Councillor Pam Beach

Councillor Beach spoke to the success of the York Durham Heritage Railway's Polar Express and Santa trains.

4.1 Councillor Gary Ruona

Councillor Ruona spoke to the success of the fundraiser for local resident Darryl McFarlane where over \$9,000 was raised.

4.7 Mayor Dave Barton

Mayor Barton also remarked on the success of the fundraiser for Darryl McFarlane and thanked all who organized the event.

Mayor Barton advised he had a great week away but thanks to technology was able to stay in touch.

Mayor Barton announced that the Township has hired a new CAO, Kristi Honey. Ms. Honey will start on Tuesday, December 17, 2019.

5. PRESENTATIONS

5.1 10:00 A.M.

Leadership Development Training Course Recipients

- Emily Gerber, Animal Control Officer
- Brianna Hollinger, Animal Control Officer
- Kristina Bergeron, Manager By-law Services
- Sue Straughan, Tax Collector
- Kerri Dent, Library Assistant
- Rebecca Harman, Recreation Co-ordinator

Robyn Hulowski, Human Resources Manager with the Township of Scugog spoke to a 5 day leadership program and presented six Township employees with a Certificate of Achievement for their successful completion of the Leadership Development Program.

6. DELEGATIONS

6.1 10:05 A.M.

PINA COLAVECCIA, DELOITTE LLP re 2019 Audit Service Plan

Ms. Colaveccia was not in attendance due to inclement weather conditions.

6.4 10:50 A.M.

JUNE DAVIES re Climate Change in our Community

June Davies introduced herself and explained that she was present to speak to the causes of climate change and what the Township could do to help prevent climate change. With the assistance of a hand out provided to Committee, Ms. Davies spoke to climate change and ecosystem collapse. Ms. Davies also spoke to the 'Doughnut Economy' versus 'Growth Economy', social enterprise and Lake Simcoe Region Conservation Authority Sub-Watersheds. Ms. Davies spoke to the importance of climate mobilization and the Blue Dot Movement. Ms. Davies concluded by requesting that the Township of Uxbridge be the first northern municipality to declare a Climate Emergency and to start strategizing on how to become carbon neutral.

Moved by: Councillor Highet

THAT the General Purpose and Administration Committee waive the Rules of Procedure to allow the delegation of June Davies to continue for an additional 10 minutes.

Carried

6.2 10:20 A.M.

STEPHEN SNODDON, PUMPPARK COMMITTEE re PumpPark Update

Bob Ferguson opened the presentation by providing Committee with an update on the PumpPark explaining that phase one of the project is almost complete and has stayed on budget. Mr. Ferguson explained that Phase 2 and 3 will include a pavilion and added lighting.

Mr. Ferguson turned the presentation over to Steve Snoddon of the PumpPark Committee. With the assistance of a slide show presentation, Mr. Snodden spoke to the construction of the project including unforeseen drainage issues which required 800 tonnes of donated aggregate. Mr. Snodden advised that the track was shaped by machines precisely to the designer's drawings. Mr. Snodden explained that the artificial turf has been laid and that once walkways and signage has been added, phase one of this project is complete. Mr. Snodden spoke to high number of users and thanked the local sponsors including, Rotary Club of Uxbridge, Township of Uxbridge, the Optimist Club of Uxbridge, Durham Mountain Bike Association and Durham Shredders and reminded Committee that they continue to take donations through their website.

6.3 10:35 A.M.

JUDE ANTONY, WIXAN'S BRIDGE re Request to renew existing Patio Agreement

Jude Antony explained that he was present to ask for an extension to their Patio Agreement at Wixan's Bridge Restaurant. Mr. Antony advised that they do regular maintenance on the patio and have not received any noise complaints.

Moved by: Councillor Snooks

THAT the General Purpose and Administration Committee support the request from Wixan's Bridge Restaurant for a 5 year extension to their Patio Agreement.

Carried

6.5 11:05 A.M.

JOHN PERKS, COO, YORK DURHAM HERITAGE RAILWAY re Christmas Tree Lighting and Fireworks at the Uxbridge Cottage Hospital and YDHR Dates and Facilities for 2020

John Perks, COO, York Durham Heritage Railway was not in attendance. Councillor Willie Popp spoke on his behalf and requested that the York Durham Heritage Railway work with staff regarding the proposal by the York Durham Heritage Railway to have a fireworks display and tree lighting ceremony at the Train Station in support of the Uxbridge Cottage Hospital.

The General Purpose and Administration Committee recessed at 11:17 a.m. and reconvened at 11:30 a.m.

Moved by: Councillor Popp

THAT the General Purpose and Administration Committee support the request of the York Durham Heritage Railway (YDHR) for approval for a fireworks display and tree lighting ceremony at the Uxbridge Train Station in support of the Uxbridge Cottage Hospital on December 7, 2019;

AND THAT staff work with event organizers regarding logistics for the event and ensure compliance with all regulations.

Carried

7. FINANCE COMMITTEE

The Finance Committee convened at 11:30 a.m.

Councillor Garrod assumed the Chair for this portion of the meeting.

7.1 CORRESPONDENCE

7.1.1 Michelle Baker

re Request to waive the fees at Elgin Park to host the 2020 Run for the Diamond Half Marathon on Sunday, June 14, 2020

Moved by: Mayor Barton

THAT the Finance Committee support the request of Michelle Baker to waive the fees for the use of Elgin Park to host the 'Run for the Diamond' Half Marathon in support of the Uxbridge Cottage Hospital on Sunday, June 14, 2020;

AND THAT event organizers be responsible to cover costs for staff time and Township materials used for the event.

Carried

7.2 REPORTS TO COMMITTEE

7.2.1 Report TR-34/19 of Donna Condon, Treasurer

re 2020 Interim Budget.

Moved by: Councillor Highet

THAT Report TR-34/19 of Donna Condon, Treasurer, be received for information;

AND THAT Council approve an Interim Budget for 2020 in the amount of \$13,915,328 to provide for interim operational costs plus the interim payments for regional and educational purposes and for the Uxbridge Business Improvement Area as detailed in Schedule "A".

Carried

7.2.2 Report TR-32/19 of Susan Straughan, Tax Collector

re By-law to provide for 2020 Interim Tax Levies

Moved by: Mayor Barton

THAT Report TR-32/19 of Susan Straughan, Tax Collector, be received for information;

AND THAT the by-law for the 2020 Interim Tax Levies be signed by the Mayor and the Township Clerk.

Carried

7.2.3 Report RC-13/19 of Pat Neal, Museum Manager / Curator and Amanda Ferraro, Director of Community Services

re Accessibility grant and Ontario Trillium Grant for Lights, Parking and Pathways at the Historical Centre

Moved by: Councillor Hight

THAT Report RC-13/19 of Pat Neal, Museum Manager/Curator and Amanda Ferraro, Director of Community Services be received for information;

AND THAT a thank you / congratulation letter be sent to the Uxbridge-Scott Historical Society for successfully obtaining an Ontario Trillium Foundation (OTF) capital funding grant under its Capital Investment stream for \$64,900;

AND THAT Sole Sourcing of the security work with Phantom Security Group Inc in the amount of \$14,995 be pre-approved to ensure compatibility with existing equipment and continuity with our existing security contract.

Carried

7.2.4 Report RC-12/19 of Amanda Ferraro, Director of Community Services

re Foster reserve

Moved by: Councillor Popp

THAT Report RC-12/19 of Amanda Ferraro, Director of Community Services be received for information;

AND THAT the extra revenue of \$25,000 be moved into the Thomas Foster Memorial reserve account for future repairs.

Carried

7.2.5 Report PWO-72/19 of Bill Rynard, C. Tech, CRS, Road Operations Manager

re Province Municipal Modernization Fund – Scan Tool

Moved by: Councillor Popp

THAT Report PWO 72/19 of Bill Rynard, Road Operations Manager be received for information;

AND THAT Committee approve the purchase of the Snap-on Prolink Ultra Master scan tool for the sum of \$17,400 plus H.S.T. and funded through the Municipal Modernization Fund.

Carried

7.2.6 Report TR-33/19 of Donna Condon, Treasurer

re Request for a Temporary Borrowing By-law for 2020.

Moved by: Councillor Hight

THAT Report TR-33/19 of Donna Condon, Treasurer, be received for information;

AND THAT Committee approve that the Mayor and the Treasurer be authorized to borrow funds in 2020 not to exceed \$3,000,000 in order to meet current expenditures and liabilities prior to the collection of taxes; and

THAT Committee approve that a by-law be prepared to authorize borrowing not to exceed \$3,000,000.

Carried

7.2.7 Report PWO-66/19 of Karen Ryl, Facility Booking Clerk
re Sandford Hall Dishwasher/Sanitizer

Moved by: Mayor Barton

THAT Report PWO-66/19 of Karen Ryl, Facility Booking Clerk be received for information;

AND THAT approval for the Dishwasher/sanitizer be awarded to Accurate Repairs and Food Equipment of \$4495.00 plus HST.

Carried

7.2.8 Report PWO-74/19 of Lukas Gillham C.E.T. Operations and Capital Projects Technologist
re Green Stream Grant Application

Moved by: Mayor Barton

THAT Report PWO-74/19, as amended, of Lukas Gillham, Operations and Capital Projects Technologist be received for information;

AND THAT Committee direct staff to apply for the Green Stream Funding in order to update the Stormwater Management Pond on South Balsam Street.

Carried

7.3 UNFINISHED BUSINESS

There were none.

7.4 OTHER BUSINESS

There was none.

The Finance Committee adjourned at 11:53 a.m.

8. TOURISM, HERITAGE AND COMMUNITY PROGRAMS COMMITTEE

The Tourism, Heritage and Community Programs Committee convened at 11:53 a.m.

Councillor Beach assumed the Chair for this portion of the meeting.

8.1 CORRESPONDENCE

There were none.

8.2 REPORTS TO COMMITTEE

There were none.

8.3 UNFINISHED BUSINESS

There were none.

8.4 OTHER BUSINESS

There were none.

The Tourism, Heritage and Community Programs Committee adjourned at 11:54 a.m.

9. **PARKS, FACILITIES AND ARENA COMMITTEE**

The Parks, Facilities and Arena Committee convened at 11:54 a.m.

Councillor Snooks assumed the Chair for this portion of the meeting.

9.2 REPORTS TO COMMITTEE

9.2.1 Report 21/19 of Bob Ferguson, Arena/Parks Manager
re Pathfinder's request for room space at Arena

Moved by: Councillor Garrod

THAT the Parks, Facilities and Arena Committee defer Report PR-21/19 of Bob Ferguson, Arena and Parks Manager regarding the Pathfinder's request for room space at the Arena to the General Purpose and Administration Committee Meeting of February 3, 2020;

AND THAT in the meantime Committee grant permission for the Uxbridge Pathfinders to use either a boardroom or kitchen space once per month at no charge;

AND THAT any additional boardroom or kitchen rental to be charged at \$20.00 per evening rental.

Carried

9.2.2 Report 22/19 of Bob Ferguson Arena/Parks Manager
re Grass Cutting Tender 2020/2021

Moved by: Mayor Barton

THAT Report PR-22/19 of Bob Ferguson, Arena and Parks Manager be received for information;

AND THAT Committee award the two year grass cutting contract to Traz Landscaping for Zones 1, 2 and 4, Steve King Property Services for Zones 3 and 6 and Lawnscape for Zone 5.

Carried

9.2.3 Report PR-23/19 of Bob Ferguson, Arena Parks Manager
re Elgin Pond Ice monitoring

Moved by: Councillor Beach

THAT Report PR 23/19 of Bob Ferguson, Arena and Parks Manager be received for information;

AND THAT Committee direct staff to work directly with the two individuals that have volunteered to monitor, maintain and inspect the ice conditions at Elgin Pond for the winter season.

Carried

9.2.4 Report PR-24/19 of Bob Ferguson, Arena/Parks Manager re Rent Reduction for Snack Bar at Arena

Moved by: Mayor Barton

THAT Report PR-24/19 of Bob Ferguson, Arena and Parks Manager be received for information;

AND THAT Committee agree to waive the monthly rental fee of \$500.00 for the Arena Snack Bar for the months of June, July and August.

Carried

9.2.5 Report PR-25/19 of Bob Ferguson, Arena/Parks Manager re Pump Park Phase One Update

Moved by: Councillor Popp

THAT Report PR-25/19 of Bob Ferguson, Arena and Parks Manager regarding Pump Park Phase One Update be received for information.

Carried

9.3 UNFINISHED BUSINESS

There were none.

9.4 OTHER BUSINESS

There were none.

The Parks, Arena and Facilities Committee adjourned at 12:22 p.m.

10. ENVIRONMENT AND SUSTAINABILITY COMMITTEE

The Environment and Sustainability Committee convened at 12:22 p.m.

Councillor Ruona assumed the Chair for this portion of the meeting.

10.1 CORRESPONDENCE

10.1.1 Town of Amherstburg

re Declaration of Climate Emergency in the Town of Amherstburg

Moved by: Mayor Barton

THAT correspondence from the Town of Amherstburg regarding the declaration of Climate Emergency in the Town of Amherstburg be received for information.

Carried

10.1.2 Rescue Lake Simcoe Coalition

re Strong and Strategic Natural Areas Protections Needed in the Lake Simcoe Watershed

Moved by: Mayor Barton

THAT correspondence from the Rescue Lake Simcoe Coalition regarding Strong and Strategic natural areas protections needed in the Lake Simcoe Watershed be received for information.

Carried

10.3 UNFINISHED BUSINESS

There were none.

10.4 OTHER BUSINESS

There were none.

The Sustainability and Watershed Committee adjourned at 12:25 p.m.

11. PUBLIC WORKS AND ACTIVE TRANSPORTATION COMMITTEE

The Public Works and Active Transportation Committee convened at 12:25 p.m.

Councillor Popp assumed the Chair for this portion of the meeting.

11.1 CORRESPONDENCE

11.1.1 Eve-Lynn Swan

re Turning Circles on Dead End Roads

Moved by: Mayor Barton

THAT correspondence from Eve-Lynn Swan regarding turning circles on dead end roads be received for information;

AND THAT Committee direct that Councillor Popp seek a meeting with representatives from the Durham District School to discuss ways to resolve the matter of school buses operating on dead end roads.

Carried

11.2 REPORTS TO COMMITTEE

11.2.1 Report TS-03/19 of Councillor Beach, Councillor Ruona and Councillor Snooks

re Speeding and Traffic Calming Measures (tabled during the regular meeting of Committee of November 18, 2019)

Moved by: Councillor Snooks

THAT Report TS-03/19 of Councillor Pamela Beach, Councillor Gary Ruona and Councillor Todd Snooks regarding Speeding and Traffic Calming Measures be lifted from the table.

Carried

Moved by: Councillor Snooks

THAT the Public Works and Active Transportation Committee receive Report TS-03/19 of Councillor Pamela Beach, Councillor Gary Ruona and Councillor Todd Snooks regarding Speeding and Traffic Calming Measures for information;

AND THAT a copy of same be referred to the 2020 budget discussions.

Carried

11.2.2 Report 73/19 of Lukas Gillham C.E.T. Operations and Capital Projects Technologist

re Concession 6 Speed Data Case Study

Moved by: Councillor Beach

THAT the Public Works and Active Transportation Committee receive Report PWO-73/19 of Lukas Gillham, Operations and Capital Projects Technologist regarding Concession 6 Speed Data Case Study for information;

AND THAT staff be directed to investigate speed limits and further traffic calming measures on Concession 6.

Carried

11.3 UNFINISHED BUSINESS

There were none.

11.4 OTHER BUSINESS

There were none.

The Public Works and Active Transportation Committee adjourned at 12:47 p.m.

12. PLANNING COMMITTEE

The Planning Committee convened at 12:47 p.m.

Councillor Highet assumed the Chair for this portion of the meeting.

12.1 CORRESPONDENCE

12.1.1 Adrian Giacca

re Tiny House Development in Uxbridge (Please note that the two pdf documents in Mr. Giacca's email are included as attachments and the articles are 'links' in the email attachment. If you would like a copy of the two videos listed in Mr. Giacca's email please contact the Clerk's Department)

Moved by: Mayor Barton

THAT correspondence from Adrian Giacca regarding a Tiny House Village in Uxbridge be received for information;

AND THAT Councillor Ruona and Councillor Highet create a report consisting of action items for Council to consider related to low income housing in Uxbridge.

Carried

12.1.2 Pete Schut, Brookfield Residential (Ontario) Limited

re Cash-in-lieu Proposal - Brookfield Residential - Saleville Development

Moved by: Councillor Popp

THAT correspondence from Pete Schut, Brookfield Residential regarding a cash-in-lieu proposal with Brookfield Residential - Salville Development be received for information;

AND THAT Mayor Barton, Councillor Popp and Ingrid Svelnis, CAO work with Brookfield Residential with respect to their Cash-in-Lieu proposal.

Carried

12.2 REPORTS TO COMMITTEE

12.2.1 Report DS-72/19 of Emilia Gruyters, Planning Technician and Elizabeth Howson, Macaulay Shiomi Howson

re Addendum Report - Relief from Permitted Non-Residential Uses, Relief from Waste Disposal Industrial Exception No. 1, Part Lot 34, Concession 8 (Uxbridge), 7549 Lake Ridge Road/Regional Road 23, IB andn Earla Pedersen, Douglas Wilson (Agent)

Moved by: Mayor Barton

THAT Report DS-72/19 of Emilia Gruyters, Planning Technician and Elizabeth Howson, Macaulay Shiomi Howson be received for information;

AND THAT it is recommended that prior to the Committee of Adjustment making a decision with respect to Application A23/2019, they should be satisfied that the proposed variance meets Township objectives and consider any appropriate comments from the neighbours and agencies;

AND THAT should the Committee of Adjustment deem the proposal minor in nature and appropriate for the lands as well as maintaining the general intent and purpose of the Official Plan and Zoning By-law, the following conditions should be established:

1. The owner enter into a site plan development agreement.
2. Comments from the Region of Durham Health Department, Region of Durham Planning Department and the Region of Durham Works Department shall be provided to determine if there are any concerns with the proposal.

Carried

12.2.2 DS-79/19 of Elizabeth Howson, Macaulay Shiomi Howson

re M. Shoemaker (The Upper Paw) - Zoning By-law - 668 Goodwood Road (Regional Road 21) Part Lot 16, Concession 6, Uxbridge

Moved by: Councillor Beach

THAT Report DS 79/19 of Elizabeth Howson, Macaulay Shiomi Howson regarding M. Shoemaker (The Upper Paw) - Zoning By-law - 668 Goodwood Road (Regional Road 21) Part Lot 16, Concession 6, Township of Uxbridge be received for information;

AND THAT Committee approve the Zoning By-law Amendment Application by M. Shoemaker (The Upper Paw), 668 Goodwood Road (Regional Road 21) Part Lot 16, Concession 6, Township of Uxbridge;

AND THAT Council adopt the implementing Zoning By-law amendment.

Carried

12.3 UNFINISHED BUSINESS

There were none.

12.4 OTHER BUSINESS

There were none.

The Planning Committee adjourned at 1:00 p.m.

13. ADMINISTRATION, EMERGENCY SERVICES AND ECONOMIC DEVELOPMENT COMMITTEE

The Administration, Emergency Services and Economic Development Committee convened at 1:00 p.m.

Mayor Barton assumed the Chair for this portion of the meeting.

13.1 CORRESPONDENCE

13.1.1 Ministry of Transportation

re Ontario Announces E-Scooter Pilot to Help Grow Ontario's Economy

Moved by: Councillor Popp

THAT correspondence from the Ministry of Transportation regarding E-scooter Pilot to Help Grow Ontario's Economy be received for information;

AND THAT a copy of same be referred to the Active Transportation Committee, Town Trails Committee, By-law Department and Public Works Department for consideration;

AND THAT By-law and the Active Transportation Committee come back with a report regarding the use of scooters in Uxbridge.

Carried

13.1.2 Town of Amherstburg

re Joint and Several Liability Consultation - Town of Amherstburg Support

Moved by: Councillor Highet

THAT correspondence from the Town of Amherstburg regarding Joint and Several Liability Consultation - Town of Amherstburg be received for information;

AND THAT staff obtain a legal opinion on the matter.

Carried

13.2 REPORTS TO COMMITTEE

13.2.1 Report FR-08/19 of Phil Alexander, Fire Chief

re 2019 Emergency Planning Program Review

Moved by: Councillor Popp

THAT Report FR 08/19 of Fire Chief Phil Alexander regarding the 2019 Emergency Planning Program Review be received for information.

Carried

13.2.2 Report FR-09/19 of Phil Alexander, Fire Chief

re Appointment of Fire Department Officers

Moved by: Councillor Beach

THAT Report FR-09/19 of Fire Chief Phil Alexander, regarding the appointment of Fire Department officers, be received for information;

AND THAT Committee direct the Clerks Department to prepare the necessary by-law to appoint the personnel listed in said report as Officers of the Fire Department.

Carried

13.2.3 Report CL-54/19 of Debbie Leroux, Director of Legislative Services/Clerk

re Proposed Council Expense Policy

Moved by: Councillor Snooks

THAT Report CL-54/19, as amended, of Debbie Leroux, Director of Legislative Services/Clerk be received for information;

AND THAT Committee approve the proposed Council Expense Policy with the following amendments

1. That resources available to Council section be changed from Councillor's office to meeting space.
2. That resources available section be changed to Town Hall from all Municipal Facilities.
3. That use of newsletters/constituent letters be referred to Budget.

AND THAT a by-law adopting the proposed policy be brought forward for Council's consideration.

Defeated

Moved by: Councillor Popp

THAT the Administration, Emergency Services and Economic Development Committee direct that the section in Report CL-54/19 of Debbie Leroux, Director of Legislative Services/Clerk regarding 'Resources Available' be changed from "Councillor's office" to "Councillor meeting space".

Carried

Moved by: Councillor Popp

THAT the Administration, Emergency Services and Economic Development Committee direct that the section in Report CL-54/19 of Debbie Leroux, Director of Legislative Services/Clerk regarding Proposed Council Expense Policy entitled 'Resources Available' be changed from all "Municipal Facilities" to "Town Hall".

Carried

Moved by: Councillor Garrod

THAT the Administration, Emergency Services and Economic Development Committee direct that the section in Report CL-54/19 of Debbie Leroux, Director of Legislative Services/Clerk regarding Proposed Council Expense Policy entitled Communications, Advertising and Constituency Meetings regarding ineligible expenses/constituent letters be referred to the 2020 Budget discussions.

Carried

Moved by: Councillor Snooks

THAT the Administration, Emergency Services and Economic Development Committee receive Report CL-54/19, as amended, of Debbie Leroux, Director of Legislative Services/Clerk regarding Proposed Council Expense Policy for information;

AND THAT Committee approve the proposed Council Expense Policy, as amended;

AND THAT a by-law adopting the proposed policy be brought forward for Council's consideration.

Carried

13.3 UNFINISHED BUSINESS

There were none.

13.4 OTHER BUSINESS

Councillor Garrod inquired if Committee would like copies of the Budget electronically or a paper copy.

The Administration, Emergency Services and Economic Development Committee adjourned at 2:04 p.m.

14. IN CAMERA

Moved by: Councillor Beach

THAT the General Purpose and Administration Committee go into 'In Camera' at 2:04 p.m. as the matters to be discussed concern an item regarding a proposed or pending acquisition or disposition of land by the Municipality and an item regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality.

Carried

Moved by: Councillor Snooks

THAT the General Purpose and Administration Committee rise from In-camera at 2:56 p.m. with nothing to report.

Carried

15. ADJOURNMENT

The General Purpose and Administration Committee adjourned at 2:56 p.m.